



West Central Wisconsin
Workforce Development Board

**West Central Wisconsin Workforce Development Board,
County Boards' Consortium Meeting Minutes**

Friday, October 22, 2021

Meeting was held virtually via Zoom due to COVID-19 Pandemic

MINUTES

Present: **WDB** – Peter Kaz, Patti Audorff, Lisa Fiore, Jessica Bierman, Steve Osero, Erin Benson, Jake Steivang, John Walsh, John Will, Joni Geroux, Elizabeth Hart, Lynn Nelson, Peter Kilde and Scott Hodek. **Consortium** – Louie Okey, Wayne Hendrickson, Joe Waichulis, Dave Bartlett, Colleen Bates, and Fran Duncanson. **WDB Staff** – Jon Menz, Toni Oas, Bambi Penning, and Jamie Krista. **WRI** – Christian Blaisdell. **DWD** – Jen Artz.

Absent: **WDB** – Ashley Zwier, Kevin Larson, Jesse Singerhouse, Russell Boos, Steve Blodgett, and Claudia Pecha. **Consortium** – Dean Gullickson, John C Andrews, Fran Duncanson, and Dave Ostness.

1. Call to Order and Roll Call

The meeting was called to order at 9:00 a.m. Quorum was met for the Consortium. Quorum was not met for the WDB.

2. Minutes of August 20, 2021, Joint Boards –

Minutes of the August 20, 2021, Joint Boards meeting were reviewed by the Consortium. There was no action or discussion from the WDB as there was not a quorum. This agenda item will be added to the next meeting for WDB review and possible action.

Consortium Action:

Okey made a motion, seconded by Waichulis, to approve the August 20, 2021, minutes, as presented. Unanimously approved – Motion approved.

3. Consortium Board

- a. Consortium agreement revision by County Counsel(s) (Bates and Menz) –

Consortium Action:

Okey made a motion, seconded by Bartlett to approve the Consortium agreement revision by County, as presented. Unanimously approved – Motion approved.

- b. Nomination and potential appointment of Kathy Sweeney-Business Member WCWWDB –
Review and some discussion of nomination of Kathy Sweeny to the WDB for Pepin County Business.

Consortium Action:

Waichulis made a motion, seconded by Okey, to approve the appointment of Kathy Sweeney to the WCWWDB. Unanimously approved – Motion approved.

- c. Nomination and potential appointment of Christian Blaisdell-WRI-Ex Officio

Nomination of Christian Blaisdell was reviewed by the Consortium.

Consortium Action: Waichulis made a motion, seconded by Okey, to approve the appointment of Christian Blaisdell. Unanimously approved – Motion approved.

- d. Thomas Draghi-Department of Vocational Rehabilitation-Nomination Complete –

The State appointment of Thomas Draghi, DVR for 2YR appointment, to replace retirement of Karen Griffin was reviewed by the Consortium.

Consortium Action:

Motion by Okey, seconded by Bartlett, to accept the appointment of Thomas Draghi. Motion unanimously approved.

- e. Board Member appointments and reappointments –
Shared on screen was a list of board members whose terms are ending December 31, 2021. There was some discussion by the Consortium Board.
CONSORTIUM ACTION:
Motion by Bartlett, 2nd by Okey to approve the reappointment of Peter Kaz, Kevin Larson, John Walsh, John Will, and Elizabeth Hart for 3 year terms starting January 1, 2022, ending December 31, 2024.
Motion unanimously approved.
 - f. WDWWDB Recertification
Menz updated the group that the recertification of the WDB is in process and is due to DWD on November 1, 2021.
- 4. WDB 2022 Slate of Officers – Appointment and Reappointments-Discussion/Possible Action Joint Boards**
- a. Officers – The Executive Team will ask for nominations at its next meeting.
Due to non-quorum of the WDB this item will be presented at the next meeting.
 - b. John Will Secretary/Treasurer – Nomination complete
Due to non-quorum of the WDB this item will be presented at the next WDB meeting.
- 5. Policy to Review and Update: Revised EEOA Policy and Complaints and Appeals Policy-Discussion/Possible Action**
Due to non-quorum of the WDB these items were not presented and will be presented at the next meeting.
- 6. WDB CEO Report – Discussion/Possible Action**
- a. Update on 2020-23 WIOA Local Plan ITA Limits and Policy approval by Executive Committee
Menz noted that the recommendation to raise our Local ITA Limits for WDB8 were made to the Executive Committee and allowing a link to be added to the WDB8 Local Plan to take parties to the DET form -18813-E showing local limits. Lifetime limits were \$8000 and approved to \$16,000 and per yr/semester limit was \$2000 to \$8000. This was approved by the WDB Executive Committee on October 14, 2021. Informational only.
 - b. OSO Manager Introduction
The OSO Contract Award will be announced. More information to come from Menz on this.
 - c. WAI Grant Award
- 7. Business Services Updates**
- a. Cassandra Hathaway – WRI Business Services Manager
No report was given as Hathaway was absent from the meeting.
- 8. Fiscal Reports Update – Discussion/Possible Action**
- a. Expenditures
 - b. Updated Budget
Penning presented an overview of the expenditures and updated budget. Informational only.
- 9. County Presentation – Barron and Polk**
Christian Blaisdell, CEO Workforce Resource, Inc. presented updates received for both Barron and Polk counties.
- 10. 2022 Meeting Calendar**
Meetings for 2022 will continue with the same format as the previous year. There was no action, informational.
- 11. Next Meeting – Friday, December 3, 2021, 9:00am**
The annual meeting will be held on December 3, 2021. Scott Hodek will be presenting a State of the State address. Menz asked for recommendations on the annual meeting format for future meetings. Location of the annual meeting is yet to be determined.
- 12. Adjournment**
With no further business to discuss the meeting was adjourned.